SCORING
TIPS AND REMINDERS

1. **ALL CAPITAL LETTERS** throughout the score sheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**
3. In the **OFFICIALS** section, **LAST NAME**, **FIRST NAME**.
4. Tournament **DATE** should be **SIX** characters, *mm/dd/yy* (example: 09/18/04)
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415)
6. After the coin toss, place an **"X"** in **THREE** places: (can be done for both sets)
   1. through the encircled Ⓢ of the serving team
   2. through the encircled Ⓡ of the receiving team
   3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECK MARK** over the number in the **Service Rounds** box for
   each player's **FIRST SERVE** (if a legal serve)
   Exceptions:
   1. wrong server
   2. set point awarded to receiving team on loss of rally
   3. In a deciding set, at the change of courts,
   a. When team on left serves point 8, use a **check mark** on far left and repeat the exit score for
      the previous server on far right. No exit score is recorded in far left box,
      final exit score is recorded in far right box.
   b. When the team on the right earns point 8, or the team on the left earns point 8 on a loss of
      rally, repeat the last exit score from the previous server on the right.

9. THREE actions on **SUBSTITUTION**:
   1. Write entering player #
   2. Write the Score at Substitution (sub team score first)
   3. Slash the team Substitutions

10. After the **LAST POINT** is recorded (begin using pen):
   1. Record **END** time in **INTERNATIONAL TIME**
   2. Circle **BOTH** final **EXIT SCORES** (Service Rounds section <u>ONLY</u>)
   3. Record team names and scores of set in **RESULTS** section
   4. T-Bar unused points in the Points column (both teams) →
   5. Check score sheet for errors and proper count of substitutions
   6. **SIGN** score sheet **AFTER** all information has been **VERIFIED**
   7. Offer to 1st referee for **SIGNATURE**

1	12	23
2	13	24
3	14	25
4	15	26
5	16	27
6	17	28
7	18	29
8	19	30
9	20	31
10	21	32
11	22	33

─── **QUICK REFERENCE FOR PEN/PENCIL USAGE** ───

PEN *(prior to first serve)*	**PENCIL** *(everything during game play)*	**PEN** *(after last point recorded)*
• heading	• "check mark" for first serve	• set END time
• OFFICIALS section	• slashes in Points column	• circle final exit scores
• team names	• exit scores	• RESULTS section
• 3 "**X**s" for Ⓢ,Ⓡ and ☒	• Substitutions and Time Outs	• T-Bar in Points column
• line-ups	• Sanctions and Remarks	• signatures
• set START time		